

CRANFORD PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING – Thursday, July 27, 2023

The regular meeting of the Cranford Public Library Board of Trustees was called to order by Board President, Pat Pavlak, at 7:08pm at the Cranford Public Library and the Secretary took attendance by roll call.

Present:

Trustees: Pat Pavlak, Beth Rees, Kate Rappa, Matthew Jackson, Wayne Hayes, Mai Reitmeyer

Township Representative: Mayor Brian Andrews

Cranford Schools Representative: Arline McCloskey

Staff: Judy Klimowicz, Kathryn Cannarozzi

Absent: Susan Burke (excused)

Members of the Public: None

Open Public Meeting Announcement:

Board President Pat Pavlak opened the meeting with:

“The requirements of the New Jersey Open Public Meetings law have been satisfied by the notification of the Star Ledger, the Union County Local Source, the Westfield Leader, TV35 and the office of the Township Clerk of the date, the time and the place of the meeting, and by posting the same information on the library website and in the library.

The public may participate in this meeting only during the public portion, which takes place near the beginning of the meeting.”

Minutes of the Previous Meeting:

The minutes were corrected with a misspelled last name. Wayne made a motion to approve the June meeting minutes, Matt seconded. All present at the June meeting approved the minutes- Mai abstained.

PUBLIC COMMENTS:

None

COMMUNICATIONS:

None

PRESIDENT'S REPORT

Pat thanked the library staff for their efforts to make the Tosho-Con event a great success. The event was well attended, with many dressing in costume.

DIRECTOR'S REPORT:

The monthly reports have been sent to Board Members

The Hoopla issue has been resolved. Patrons may borrow up to 5 items per month, and the Library will be billed as previously.

The Library and the Downtown Cranford Management Department are applying for a grant to enable local artists to work with seniors such as offering cooking and art classes

Circulation in particular YA, has shown a slight increase

ASSISTANT DIRECTOR REPORT:

Covered during Director's report

TREASURER'S REPORT:

The Treasurer reviewed the bills, and all are in order.

Mai made a motion to accept the monthly bills, Beth seconded. A roll call vote was held and all present voted "yes" to approve payment of bills owed.

COMMITTEE REPORTS:

Finance:

Matt thanked Mayor Andrews for his pivotal role in obtaining funding for the long-planned children's room expansion. It was noted that State Senator Nicolas Scutari was instrumental in including the project in the 2024 state budget. Discussion was held on status of Shared Services Agreement and a joint meeting with Township officials and Library Board members will be planned.

Building & Grounds:

The expansion project is in pre-preliminary stages. A community member with experience in building project management has offered to assist.

Personnel:

Kathy recommended a candidate for the Head of Access Services position. A roll call vote was held and all approved the hire, with a starting date of September 5.

The 90-day probationary period of our new library director is upcoming. Susan and Pat will be meeting with Kathy. Union negotiations are in the preliminary stages.

Grants & Gifts:

None

Liaison to the Friends of the Library:

The July Book Sale was well attended and raised @ \$6,000. The Friends are eagerly anticipating progress news of the children's room expansion.

Policy:

None

Public Relations:

There has been good press coverage of events

By Laws:

None

Strategic Planning:

None

UNFINISHED BUSINESS:

The Book Bicycle was on display in the meeting room. A shed will be installed for outdoor storage. The staff is excited to offer a mobile library to our community.

NEW BUSINESS:

None

OLD BUSINESS:

None

ADJOURNMENT:

Matt made a motion to adjourn the meeting, Mai seconded. The meeting was adjourned at 7:52 pm.

Respectfully submitted,

Arline McCloskey

Arline McCloskey

Secretary

